

Parent Engagement Policy John M. Tartan Elementary School 2016-2017

1. This Parent Involvement Policy has been jointly developed and agreed upon by John M. Tartan Elementary School staff and the parents of students served in the school according to Title I.
 - A) John M. Tartan Elementary School will convene an annual meeting, held in September 2016, at a time that is convenient for parents to evaluate the policy. John M. Tartan's Parent Involvement Policy developed by the school staff and parents of students at Tartan, will be distributed in an understandable and uniform format and to the extent practicable, in a language (both English and Spanish) parents can understand. The Parent Involvement Policy will also be made available to the community.
 - B) John M. Tartan Elementary School will involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I programs, School Performance Plan and Parent Engagement Policy. A meeting will be held on a bi-monthly basis to discuss and involve the parents in these programs. District Wide Parent Survey results are shared with parents during Open House and monthly parent meetings. Overall students feel engaged and happy with the school with an increase of 1% and 2%. There was a 4% decline in students reporting they felt safe at school.
 2. The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers will have access to the Accords when needed for parent/student conferences or other occasions. The School Performance Plan was developed in partnership with parents, teachers and administrators. Annual revisions take place in the fall.
 3. The Educational Engagement Policy is shared with parents on the school's website (tartanelementary.weebly.com), during Open House, and parent monthly meetings. Through parent discourse, meetings, and parent Title 1 surveys for each meeting was used to develop expectations. Parent input and survey results guide the topics of the next parent meeting.
- 4A. In order to provide assistance to parents in understanding such topics as the state's content and achievement standards, state and local assessments, the requirements of Title I, and how to monitor their child's academic progress as well as how to work with school staff to improve achievement of their child, the school will:
- Hold a meet and greet session in August, 2016 and Open House in September, 2016 to introduce parents to the Tartan Staff and to review and discuss their rights and responsibilities under Title I.

Parents are provided information about the state's academic standards and state and local assessments.

- Parents participate throughout the year in parent/teacher conferences where the teacher explains how they can help their child at home and how to monitor their student academic progress. Parents are informed about their students' academic progress through progress reports that are sent home school-wide every three weeks. The content of the report is explained to the parents during Open House and again during parent/teacher conferences.
- Parents receive a quarterly newsletter which includes information about school curriculum, testing, school events, and tips on how parents can assist their child with homework and school related activities.
- The Tartan website (tartanelementary.weebly.com) has information for parents on the Nevada Academic Content Standards and also provides a semester breakdown of what students will be learning through the Partners for Achievement documents written in both English and Spanish.
- Parents are a part of the School Performance Plan Team and can participate in the Performance Zone 2 and District B parent meetings.

4B. Tartan will also host two parent nights this year, Open House and Family Academic Night. These activity nights give parents additional information about the school curriculum and will put materials and resources in their hands to be utilized at home. In addition, parents will be provided with information to support conflict management and being a positive and productive citizen which is modeled in school with Kelso's Choices and the Be Kind program. Parent meeting topics are based on the request parents make on the Title 1 parent meeting surveys.

4C. In partnership with parents, the school administration will hold professional development activities to educate the staff on how to communicate effectively with parents and how to view parents as equal partners in the education of their child. Additionally, parents will play an active role in volunteerism in the school through the use of teacher surveys to elicit such assistance. School newsletter articles will reflect how parents can actively and equally participate in their child's education.

4D. Information related to Tartan Family Academic Nights, Open House, and other activities are sent home to parents in both English and Spanish as often as possible. Newsletters are sent home and posted on the School's website on a monthly basis. Holiday and events flyers are sent home and are posted on the school's website. Additionally, important dates and events are displayed on the school's marquee sign at the front of the school.

4E. Tartan administration will involve and encourage parents to participate in the monthly parent meetings. Parents are welcome to check books out of the Tartan Elementary Library. Parents of students in any of the five Early Childhood Special Education program classes meet with the teachers during two Structured

Fridays a month and may also participate in Tier II instruction with their children on varied Fridays during the month. Parents are also encouraged to visit their child's classroom to assist or volunteer during reading and writing times. Additionally, the PTA discusses school's needs with Tartan ES staff, hold elections for the School Organization Team. The school also works with the City of North Las Vegas to provide a location for SafeKey, a recreational enrichment program for kids designed to meet the needs of parents and students. Additionally, Through the Read by Three initiative, the Read by Three Facilitator provides information to parents and staff to assist students in literacy. Title I funds are used to have staff present and train parents on ways to help their student succeed in school.

4F. The school administration and teachers will encourage parents to have frequent interaction with their child's teachers regarding academic and social progress. Parents are called when necessary to ensure contact with parents is maintained and open dialogue between parents and teachers is encouraged. Parents may also request support as needed in understanding the ways they can support their children's education in an on-going manner. Monthly parent meetings are held by the principal/assistant principal on topics parents request through survey results from meetings. Also on a monthly basis, Early Childhood Pre-K teachers host meeting to discuss education and child development.